

City of Parksville

Town of Qualicum Beach

ARROWSMITH WATER SERVICE (AWS)

PROJECT MANAGEMENT COMMITTEE MEETING NUMBER 13 - MINUTES

LOCATION: City Hall, City of Parksville
DATE: Monday, October 25, 1999

ATTENDEES:

Rob Roycroft, City of Parksville
Gary O'Rourke, City of Parksville
Jim Banks, City of Parksville
Fred Manson, City of Parksville
Bill Luchtmeijer, Town of Qualicum Beach
Mark Brown, Town of Qualicum Beach
Bob Weir, Town of Qualicum Beach

David Gibson, Chatwin Engineering
Tony Koers, KRC Consultants
John Finnie, Regional District of Nanaimo
Kelly Daniels, Regional District of Nanaimo
George Holme, Regional District of Nanaimo
Dave Scott, Lantzville Improvement District
Russell Dyson, Lantzville Improvement Dist.

PURPOSE OF MEETING: Review progress of Dam construction and AWS issues.

WRITTEN BY: Gary O'Rourke, P.Eng.

DISTRIBUTION: All attendees

The meeting was called to order.

1.0 Mr. Russ Dyson spoke on behalf of the Lantzville Improvement District. Lantzville is requesting the AWS to consider providing them with water to meet their current and future requirements. Recent studies indicate that their existing ground water sources are insufficient and they need to secure an additional supply to meet their needs. They are inquiring to determine if one or more of the partners would be willing to divert part of their allocation to Lantzville, and/or if the AWS would consider allowing Lantzville to become a partner.

Mr. Dyson also advised that:

- Lantzville has an immediate need for an additional supply (i.e. current supplies are inadequate);
- There may be an ultimate need for a referendum in Lantzville if an agreement can be worked out with the AWS;
- There is no agreement for potable water with the Nanoose First Nations;

- Lantzville is aware that there are issues related to the sharing of the capital costs of the Arrowsmith Dam and the operating costs of the AWS which must be addressed in any agreement which may be reached between Lantzville and the AWS;
- Currently they have no alternative solution to their long term water deficit;
- Lantzville's request amounts to approximately 7% of the total water allocation of the AWS;
- The City of Nanaimo will not agree to supplying the required water to Lantzville;
- The AWS supply would be used to augment their ground water supply;
- They agree that it is appropriate to establish the conditions under which the AWS and Lantzville may agree to the request at an early date.

Moved by Mr. Holmes, that staff investigate the possibility of Lantzville becoming a partner in the AWS.

Seconded by Mr. Banks

Carried

Action Staff

On questioning, Mr. Dyson confirmed that they would like to deal with this issue by some time early in the new year (i.e. 2000)

On questioning, Mr. Finnie confirmed that the RDN is quantifying the implications and costs of Lantzville connecting to the AWS in their current investigations into the Nanoose connection.

At this point the Lantzville delegation left the meeting. (i.e. Mssrs. Dyson, Scott and Gibson)

There was discussion regarding the requirement for Lantzville to pay for any required staff or consulting costs related to the investigation into their request.

Moved by Mr. Holmes, that the Lantzville Improvement District be required to pay for any costs incurred by the AWS partners which relate to the possible connection to the Arrowsmith Water Service, once the AWS has confirmed and agreed that the water is available and they wish to proceed to negotiate with Lantzville.

Seconded by Mr. Banks

Carried

Action Record

2.0 The Nanoose Bulk Water Tie-in.

Mr. Weir handed out previous correspondence and information and highlighted references related to this issue. The attached correspondence was:

- Joint Report dated November 7, 1996 – Arrowsmith Water Service, Project Delivery System and Project Schedule.
- Letter dated December 10, 1996 to Mr. Greg Scott, P.Eng., from Koers Engineering stamped DRAFT.
- Terms of Reference for Design and Construction Administration Services, City of Parksville Englishman River Intake Upgrading, stamped DRAFT.
- Letter from KRC Consultants to Mr. Greg Scott, P.Eng. dated July 10, 1996.

Mr. Daniels inquired as to whether or not Parksville supports the Nanoose tie-in. Mr. Weir advised that in previous discussions the plan was that Nanoose would supply Parksville with water in winter and Nanoose would be supplied with water from the AWS during summer months. It was noted that a water treatment plant would not be required until 2018.

Mr. Roycroft made the point that the City of Parksville needs to substantiate the facts before agreeing to any course of action. City staff have reviewed the files and there appears to be very little in writing with respect to details and funding responsibilities for these works. Mr. Weir advised that it was Parksville who drove the timing and agenda for these works. Mr. Daniels agreed, indicating that this was how the referendum was framed, and that just because Parksville's situation has changed it does not change the agreement. Mr. Daniels suggested better communication is needed between the parties.

Mr. O'Rourke suggested that there is a need to prepare a summary report outlining the details of a 20 year plan, including the funding plan. There is a need to carry the analysis to a more detailed stage than that which is currently reflected on the files. Mr. Daniels advised that the RDN will continue to proceed with the Nanoose connection based on their current understanding of the plan.

Moved by Mr. Holmes, that staff review the 20 year capital plan for the Arrowsmith Water Service and prepare a summary report for consideration by the AWS committee.

Seconded by Mr. Luchtmeijer

Carried

Action Staff

3.0 Status of Dam Construction.

Mr. Koers circulated a progress report dated October 25, 1999. He verbally summarized the report. He also advised that the tender for the installation of the debris boom is valid until the end of October. He recommends that the tender be awarded to the low bidder.

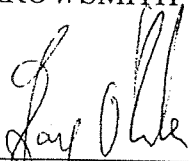
<u>Moved by</u>	Mr. Luchmeijer, that the tender for the supply and installation of the Arrowsmith Dam log boom be awarded to Gadd Marine Constructors Limited, for the tender price of \$33,810.93 (low bid).
<u>Seconded by</u>	Mr. Banks
<u>Carried</u>	
<u>Action</u>	Staff

4.0 Due to previous commitments the City of Parksville advised that it would be necessary to complete the agenda for this meeting at another time. It was agreed that a meeting of the AWS committee be held on November 9, 1999 at 1:30 p.m. at City of Parksville Council Chambers.

The meeting was adjourned.

The foregoing is the writer's interpretation of the statements and issues addressed at the meeting. Please advise the writer of any disagreement with the information, as presented, within five days of receipt of these Minutes.

ARROWSMITH WATER SERVICE



Gary O'Rourke, P.Eng.
Director of Engineering & Operations

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