



**MINUTES OF THE MEETING OF THE
ARROWSMITH WATER SERVICE (AWS) MANAGEMENT COMMITTEE
HELD ON FRIDAY, JULY 27, 2007 AT 12:00 PM
AT THE REGIONAL DISTRICT OF NANAIMO COMMITTEE ROOM**

Present:	Councillor Barry Avis, Chair	Town of Qualicum Beach
	Councillor Marc Lefebvre	City of Parksville
	Director Joe Stanhope	Regional District of Nanaimo
	Director George Holme	Regional District of Nanaimo
	Carol Mason	Regional District of Nanaimo
	John Finnie	Regional District of Nanaimo
	Wayne Moorman	Regional District of Nanaimo
	Gary O'Rourke	City of Parksville
	Mark Brown	Town of Qualicum Beach
	Bob Weir	Town of Qualicum Beach
	Bev Farkas	Recording Secretary
Regrets:	Fred Manson	City of Parksville

CALL TO ORDER

B. Avis called the meeting to order.

MINUTES

MOVED M. Lefebvre, SECONDED J. Stanhope, that the minutes from the meeting of the Arrowsmith Water Services Management Committee held February 6, 2007 be adopted.

CARRIED

OPERATIONS REPORT

G. O'Rourke stated that this is the latest date the reservoir has ever been at full capacity and all flows are meeting requirements. There was still a small amount of water over the spillway as of July 26th. The discharge pipe from the reservoir was partially opened in the last week to supplement river flows in light of the recent hot weather. Correspondence has been received from the provincial agencies with respect to the operational rule confirming that release can be delayed until July 1st.

DAM VISIT

An interest continues to arrange a visit to the dam for the committee, with limited space for council / board members as well as selected media representatives. G. O'Rourke informed the committee that the Parksville RCMP have offered the use of their helicopter in the past and he will contact them to see if they can accommodate a tour within the next few weeks with the committee members as a priority. At a later date a tour will be arranged for the media and elected officials.

LEADERSHIP FOR WATER SUSTAINABILITY

M. Lefebvre reported on his attendance at the CAVI (Convening for Action on Vancouver Island) workshop and the Gaining Ground conference held in Victoria in June. J. Stanhope added that another avenue for water issues would be through the DWWP (Drinking Water Watershed Protection committee). M. Lefebvre asked that J. Finnie, who is associated with CAVI, keep the committee posted re CAVI.

CAPITAL PLAN REPORT

Staff discussed the new Capital Plan Report and the options presented.

The Committee agreed that the preparation of the Risk Assessment related to a downstream intake location, and the Expression of Interest and Request for Proposals (EOI/RFP) process will proceed concurrently. All information provided by Koers & Associates to date will be available to the selected consultant for information. The Terms of Reference for the EOI/RFP process will be completed by Parksville staff with review and input from RDN and TQB staff.

MOVED J. Stanhope, SECONDED B. Avis that Koers and Associates Ltd. be directed to complete a Risk Assessment on Englishman River Bulk Water Intake locations by the end of 2007 and that staff be instructed to retain a consultant or consulting team to provide professional services for the design and construction of a new Englishman River Bulk Water Intake, Treatment Facilities and Supply System through a publicly advertised proposal process by the end of 2007.

CARRIED

IN CAMERA

MOVED M. Lefebvre, SECONDED B. Avis, that pursuant to Section 90(1)(g) of the *Community Charter* the Committee proceed to an In Camera meeting to consider items related to legal issues.

CARRIED

ADJOURNMENT

MOVED M. Lefebvre, SECONDED B. Avis, that this meeting adjourn to allow for an In Camera meeting.

CARRIED

TIME 1:50 PM

B. Avis, Chairperson