



**MINUTES OF THE MEETING OF THE  
ARROWSMITH WATER SERVICE (AWS) MANAGEMENT COMMITTEE  
HELD ON WEDNESDAY, JULY 13, 2005 AT 1:30 PM  
AT THE PARKSVILLE CIVIC AND TECHNOLOGY CENTRE**

<b>Present:</b>	Director Joe Stanhope Kelly Daniels John Finnie Director George Holme (Alternate) Councillor Marc Lefebvre Al Metcalf Fred Manson Councillor Scott Tanner Councillor Anton Kruyt (Alternate) Mark Brown Bob Weir	Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo City of Parksville City of Parksville City of Parksville Town of Qualicum Beach Town of Qualicum Beach Town of Qualicum Beach Town of Qualicum Beach
<b>Also in Attendance:</b>	Antonie Koers Adrienne Mercer Linda Burgoyne	Koers & Associates Regional District of Nanaimo Recording Secretary, RDN

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1. **Call to Order.**

J. Stanhope called the meeting to order at 1:30 pm.

2. **Communications Strategy for AWS.**

A. Mercer was introduced and gave a brief update on the draft AWS communications document which explains the partnership, the dam, its capacity, and the benefits to fisheries. The Committee members will have their Councils review and will contact Adrienne prior to July 22, 2005 with any comments.

3. **Minutes.**

MOVED M. Lefebvre, SECONDED S. Tanner that the minutes from the meeting of the Arrowsmith Water Services Management Committee held March 30, 2005 be adopted.

CARRIED

4. **Operational Update/Status of Reservoir – A. Metcalf.**

A. Metcalf advised that the Arrowsmith Dam is full and is still spilling over the weir and is maintaining a good river flow. He also noted that there had been some vandalism damage recently to the shed located near the dam.

5. **Capital Plan Update – A. Koers.**

J. Finnie provided background information to the Committee regarding a report from A. Koers, which was first presented in October 2003, regarding the concept of interconnecting and sharing surplus water supplies between the AWS partners. The report has now been updated regarding capacity and demand information. Updated strategies for bulk water supply have been included with the input of AWS staff and the AWS Management Committee.

A. Koers reviewed the conclusions and recommendations in his draft updated report with the Committee.

MOVED S. Tanner, SECONDED M. Lefebvre that,

- (1) The AWS Management Committee receive the draft June 30, 2005 report on the AWS Bulk Water Supply System Capital Plan by Koers & Associates Engineering.
- (2) the Committee support the conclusions and recommendations in the report regarding Option 2 (downstream intake) as a new capital plan, in principle, for the Arrowsmith Water Service and direct staff to provide the Committee further information and recommendations regarding items to be addressed to advance the new capital plan.

CARRIED

6. **Block 602 Statutory Right of Way.**

J. Finnie advised that this right of way was for AWS bulk water utility purposes over Block 602, although it depending upon the new capital plan it may not be required. After discussion it was decided that the Joint Venture Agreement covers this by default for the benefit of AWS and that the Memorandum of Understanding is not required.

MOVED M. Lefebvre, SECONDED S. Tanner that the Memorandum of Understanding between the Regional District of Nanaimo, City of Parksville and Town of Qualicum Beach respecting the use of the statutory right of way for water utility purposes over Lot 1, Block 602, Nanoose District, Plan VIP 76721 and Block 602, Nanoose District, except part in Plan VIP76721, not be executed.

CARRIED

7. **Bulk Water Supply to the Breakwater Service Area.**

J. Finnie explained that if the RDN was successful in acquiring the Breakwater Utility that the current AWS Joint Venture Agreement would require an amendment to include it.

MOVED M. Lefebvre, SECONDED S. Tanner that the agreement between the Regional District of Nanaimo, Town of Qualicum Beach and City of Parksville that provides for the AWS Joint Venture Agreement to be amended to identify the Breakwater service area as a RDN Water Service Area and within the Joint Venture bulk water supply area once the RDN acquires 100% ownership of the Breakwater utility is concluded, be executed by the parties.

CARRIED

8. **Mt. Arrowsmith Aquifers Modeling Study.**

MOVED M. Lefebvre, SECONDED S. Tanner that,

- (1). The EBA Engineering Consultants Ltd., Mt. Arrowsmith Aquifers Modeling Project final report be received for information.
- (2) RDN, Qualicum Beach and Parksville consider the conclusion and recommendations of the report in establishing their respective water supply management and watershed and aquifer protection priorities.
- (3) AWS consider the conclusions and recommendations of the report in establishing and undertaking drinking water and watershed protection activities for the Englishman River watershed and the bulk water supply.

CARRIED

9. **Addendum – No items**

10. **Other.**

(1) **EPCOR Update.**

J. Finnie advised that the acquisition of Breakwater Utility by EPCOR is moving forward. Discussions are ensuing with EPCOR regarding the purchase of the utility by the RDN and EPCOR's operational agreement. RDN staff hope to take a report with the establishing bylaw forward to the Board in August and then take to the public in conjunction with the November elections.

11. **Next Meeting.**

The next meeting of the Arrowsmith Water Service Management Committee will be held Wednesday, September 14, 2005 at 1:30 pm at the City of Parksville offices.

12. **In Camera.**

13. **Adjournment.**

MOVED M. Lefebvre, SECONDED S. Tanner, that this meeting terminate.

TIME: 3:00 PM