



*Town of Qualicum Beach*

**MINUTES OF THE MEETING OF THE  
ARROWSMITH WATER SERVICE (AWS) MANAGEMENT COMMITTEE  
HELD ON TUESDAY, JANUARY 12, 2010 2:00 PM  
AT THE REGIONAL DISTRICT OF NANAIMO**

Present:	Councillor Marc Lefebvre, Chair	City of Parksville
	Fred Manson	City of Parksville
	Mike Squire	City of Parksville
	Al Metcalf	City of Parksville
	Councillor Barry Avis	Town of Qualicum Beach
	Bob Weir	Town of Qualicum Beach
	Mark Brown	Town of Qualicum Beach
	Director Joe Stanhope	Regional District of Nanaimo
	Frank Van Eynde	Alternate Director, RDN
	Carol Mason	Regional District of Nanaimo
	John Finnie	Regional District of Nanaimo
	Amanda Haywood	Recording Secretary

Also in attendance:

Michele Deakin & Fay Smith	Englishman River Watershed Recovery Plan
Dr. Gilles Wendling	Englishman River Watershed Recovery Plan
Rick Corbett	Associated Engineering Group Ltd.
Tony Koers	Koers and Associates Engineering Ltd.

---

**CALL TO ORDER**

M. Lefebvre called the meeting to order at 2:00 pm.

MOVED J. Stanhope, SECONDED B. Avis, that the January 12, 2010 Arrowsmith Water Services Management Committee agenda, be adopted.

CARRIED

**MINUTES**

MOVED J. Stanhope, SECONDED B. Avis, that the minutes from the meeting of the Arrowsmith Water Services Management Committee held June 30, 2009, be adopted.

CARRIED

## **DELEGATIONS**

Michele Deakin and Dr. Gilles Wendling, for the Englishman River Watershed Recovery Plan, gave a presentation and made some requests for the AWS committee. The requests were: Look into options for natural infrastructure and carrying capacity with other functions (e.g. planning) and community; Participate in tour of Leech watershed in Victoria if able to receive funding; Review legal ability to move intake; Consider, and plan for, groundwater/surface water interactions; Consider other options to groundwater recharge including natural approaches; Participate in groundwater and estuaries/nearshore discussion; Provide copy of agreements regarding sharing of water outside of watershed; and Consider information from groundwater mapping project.

MOVED J. Stanhope, SECONDED B. Avis, that staff report on the requests reported on by the Englishman River Watershed Recovery Plan.

CARRIED

## **CAPITAL PLANNING PROCESS UPDATE**

Rick Corbett from Associated Engineering Group Ltd. gave a PowerPoint presentation updating the committee on the capital planning process.

## **2009 OPERATIONS UPDATE**

Al Metcalf gave an update on the actuator that was not working back in June, 2009. When the water levels dropped they examined what more they could do to prevent this from happening again. The activator compartment had collapsed due to accumulation and wood debris and had to be replaced.

Last year when waters were very low they contacted the Department of Fisheries and Oceans (DFO) and came up with an interim operating rule curve. Since then there has been good cooperation with DFO and the Ministry of Environment. They hope to use this curve in future.

## **2010 PROPOSED BUDGET**

Mike Squire presented the Year 2010 Budget and noted that the proposed 2010 *operating* budget reflects no change in funding and the proposed 2010 *capital* budget reflects an overall \$155,000 increase as compared to the 2009 approved budget.

MOVED B. Avis, SECONDED J. Stanhope, that the Arrowsmith Water Service Management Committee recommend the Joint Venture's adopt the Provisional Year 2010 Provisional Budget shown on Table 1, dated December 3, 2009.

CARRIED

## **AWS JOINT VENTURE AGREEMENT AMENDMENT**

John Finnie noted the current Arrowsmith Water Service Joint Venture Agreement will expire March 31, 2010 and needs to be extended to reconfirm the partners committee to the joint venture.

B. Avis asked if this could be deferred until after the Town of Qualicum Beach's January 25, 2010 Strategic Planning Meeting as the Qualicum Beach Councillors wanted to discuss this agreement at that meeting. J. Stanhope would second this motion if there were no implications. Staff can work out a date and time for a meeting in mid-February.

MOVED B. Avis, SECONDED J. Stanhope, that the approval of an extension to the Arrowsmith Water Service Joint Venture Agreement be deferred to mid-February.

CARRIED

#### **ADDITIONAL POWERS JOINT VENTURE REGULATIONS**

John Finnie advised he was contacted by the province requesting consideration to repeal the Additional Powers Joint Venture Agreement Regulation as this power is now contained in the Local Government Act and Community Charter, so the regulation is duplicating what the legislation now provides.

MOVED J. Stanhope, SECONDED B. Avis, that the Arrowsmith Water Service Management Committee direct staff to advise the Ministry of Community & Rural Development that the AWS Joint Venture has no objections to the province repealing the *Additional Powers Joint Venture Agreement Regulation*.

CARRIED

#### **CHANGE OF MANAGEMENT BOARD CHAIR & MANAGER**

M. Lefebvre noted that as of March 31, 2010 the chair will change to J. Stanhope.

#### **NEW BUSINESS**

Fred Manson gave a quick update on the Arrowsmith Water Service 2009 Budget, showing the 2009 YTD Actual along with the 2010 Provisional Budget.

B. Avis noted a proposal in the newspaper from the Provincial Government for 5 areas of Coastal Douglas Furs to be protected in Crown Land. Was thinking about Qualicum Beach along the little Qualicum River. Also noticed there is an area around Nanaimo.

#### **ADJOURNMENT**

Meeting adjourned at 3:15 PM.

#### **NEXT MEETING**

To be announced.

---

M. Lefebvre, Chairperson