



Town of Qualicum Beach

**MINUTES OF THE ARROWSMITH WATER SERVICE (AWS)
MANAGEMENT COMMITTEE MEETING HELD ON
WEDNESDAY, APRIL 28, 2004 AT 1:30 PM
AT THE PARKSVILLE CIVIC AND TECHNOLOGY CENTRE**

Present:

Councillor Marc Lefebvre	City of Parksville
Fred Manson	City of Parksville
Gary O'Rourke	City of Parksville
Kelly Daniels	Regional District of Nanaimo
John Finnie	Regional District of Nanaimo
Director Joe Stanhope	Regional District of Nanaimo
Pauline Bibby (Alternate)	Regional District of Nanaimo
Mark Brown	Town of Qualicum Beach
Councillor Anton Kruyt	Town of Qualicum Beach
Bob Weir	Town of Qualicum Beach

Also in Attendance:

Neil Connelly	Regional District of Nanaimo
Anthony Koers	Koers & Associates
Linda Burgoyne	Recording Secretary, RDN

1. **MINUTES**

J. Finnie noted an error in the minutes from the AWS Management Committee meeting held March 16, 2004. Page 2, Paragraph 3, the last line should read:

The RDN is to take over that role (once the Agreement is signed by the partners), until March 31, 2006.

MOVED M. Lefebvre, SECONDED J. Stanhope, that the minutes from the Arrowsmith Water Service (AWS) Management Committee meeting held March 16, 2004 be adopted as amended.

2. **2004 FIRST QUARTER FINANCIAL REPORT**

G. O'Rourke advised that a report was not available and that he would circulate a summary.

3. **BLOCK 602 UPDATE**

N. Connelly gave an update on Block 602. The RDN is hoping to acquire a 99-year lease of the property with Natures Trust for use as a community park. The Province will also be asked to be a contributor to the purchase, but a delay has transpired with them. If they make a contribution for the purchase, they want to acquire a separate title on 34-hectares of the property, but they will not agree to RDN right-of-ways through the property. The right-of-ways are for use as waterworks infrastructure and trail development.

4. **INTAKE SITING STUDY**

T. Koers updated the Committee advising that they have chosen the preferred site and have done a concept design of the intake and pump station. The site is located below the confluence of the Main and South Englishman River. It is a very stable site and is located upstream from where the fisheries side channels are being proposed. Mr. Koers advised that a draft concept plan was sent to the Department of Fisheries & Oceans (DFO) in December and to date they have not received any feedback. He added that the DFO usually take a long response time to these types of enquiries. He has contacted and discussed the concept plan with DFO staff and they have advised that they see no problems so far, but they did not discuss details.

5. **CAPITAL PLANNING STUDY UPDATE**

K. Daniels advised that the study is moving forward. There are a number of different issues that have arisen and are being worked into the study as it progresses.

6. **ARROWSMITH WATER SERVICE JOINT VENTURE AGREEMENT**

J. Finnie advised that the agreement has been prepared and is currently being circulated to the partners for signature. Copies will be distributed as soon as all signatures have been completed.

7. **ARROWSMITH DAM – OPERATIONS RULE**

?? J. Finnie commented on the meetings with the province and with Fisheries regarding the operation rule on the dam and our request to adjust the criteria. The federal and provincial fisheries are prepared to support with Land & Water BC, a review of the operations rule and allow AWS to be more flexible with flows in the river.

8. **OPERATIONS**

G. O'Rourke commented on the dry spring and the below average snow pack on Mt. Arrowsmith. If the dam is full in mid-June he believes that there should be an adequate supply of water until October.

ADJOURNMENT

MOVED A.Kruyt, SECONDED M. Lefebvre, that this meeting terminate.

TIME: 2:30 PM

The next meeting of the Arrowsmith Water Service Management Committee is scheduled for Wednesday, June 16, 2004 at 1:30 pm at the City of Parksville.