



**MINUTES OF THE REGULAR MEETING OF THE  
ARROWSMITH WATER SERVICE (AWS) MANAGEMENT BOARD  
HELD ON TUESDAY, MAY 10, 2016 AT 10:00AM  
CITY OF PARKSVILLE FORUM**

<b>Present:</b>	M. Lefebvre, Chair B. Luchtmeijer B. Rogers	City of Parksville Town of Qualicum Beach Regional District of Nanaimo
<b>Also Present:</b>	R. Alexander D. Comis M. Squire L. Butterworth V. Figueria B. Weir M. Donnelly W. Idema G. St.Pierre R. Graves	Regional District of Nanaimo City of Parksville City of Parksville City of Parksville City of Parksville Town of Qualicum Beach Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo Recording Secretary
<b>Regrets:</b>	S. Powell	City of Parksville

**CALL TO ORDER**

The Designate, Randy Alexander, called the meeting to order at 10:03am.

**ELECTION OF CHAIRPERSON**

The Designate called for nominations for the position of Chairperson for 2016.

Director Rogers nominated Director Lefebvre.

There being no further nominations, the Designate, declared Director Lefebvre as Chairperson of the Board for 2016.

**DELEGATIONS**

**MINUTES**

MOVED Director Luchtmeijer, SECONDED Director Rogers, that the minutes of the regular meeting of the Arrowsmith Water Service Management Board held December 9, 2015 be adopted.

CARRIED

MOVED Director Luchtmeijer, SECONDED Director Rogers, that the minutes of the regular meeting of the Arrowsmith Water Service Management Board held December 17, 2015 be adopted.

CARRIED

**BUSINESS ARISING FROM MINUTES**

**COMMUNICATIONS/CORRESPONDENCE**

**UNFINISHED BUSINESS**

**REPORTS**

**AWS Joint Venture Financial Statements Year Ended December 31, 2015.**

MOVED Director Rogers, SECONDED Director Luchtmeijer, that the AWS Joint Venture Draft Financial Statement be received and approved.

CARRIED

**AWS Joint Venture Agreement Extension Report.**

MOVED Director Rogers, SECONDED Director Luchtmeijer, that the Arrowsmith Water Service Management Board direct staff to prepare documents to renew the Arrowsmith Water Service Joint Venture Agreement and forward to the Joint Venture Partners for consideration.

CARRIED

**Arrowsmith Dam and Reservoir Update.**

M. Squire gave a brief update on the Arrowsmith Dam and Reservoir.

**ADDENDUM**

**BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**NEW BUSINESS**

**OTHER**

**QUESTIONS**

The Chair opened the floor to questions and comments, none received.

**NEXT MEETING**

**ADJOURNMENT**

MOVED Director Rogers, SECONDED Director Luchtmeijer, that the meeting be adjourned.

CARRIED

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Marc Lefebvre, CHAIRPERSON